



1172 North West Blvd., Vineland, NJ 08360 **800.220.5171** Phone: 856.691.3200 Fax: 856.691.6206 [www.wilma-labglass.com](http://www.wilma-labglass.com)

## **Purchase Order Terms and Conditions**

**Offer and Contract:** The following terms and conditions apply to all Wilma-LabGlass (hereinafter "Wilma-LabGlass") purchase orders, which includes any terms set forth on the face of an individual purchase order, any plans, specifications or other documents (including Seller proposal or invoice) attached or incorporated by reference into the purchase order (collectively the "Purchase Order"). Wilma-LabGlass hereby gives notice of its objection to any different or additional terms. Purchase Orders are valid only as written. If price, terms, shipping date or any other expressed condition of the Purchase Order is not acceptable, Wilma-LabGlass must be notified and must accept in writing any variation prior to shipment or delivery. The Purchase Order shall be deemed to have been accepted (i) in the absence of written notification of non-acceptance by the Seller within a reasonable period of time, or (ii) upon timely delivery of the goods or services identified herein to the shipping address specified on the face of the Purchase Order.

**Changes:** Wilma-LabGlass may make changes to the Purchase Order at any time, and Seller shall accept such changes. If a change causes an increase or decrease in cost and/or time required for performance, an equitable adjustment shall be made and the Purchase Order modified in writing accordingly.

**Termination for Convenience or Cause:** Wilma-LabGlass may terminate the Purchase Order or any part thereof for its sole convenience. Upon notice of such termination, Seller shall immediately stop all work and/or shipment of goods hereunder and cause its suppliers and/or subcontractors to cease their work against the Purchase Order. Seller shall be paid a reasonable termination charge consisting of a pro rata percentage of the Purchase Order price reflecting the percentage of work performed prior to notice of termination, plus actual direct costs resulting from termination. Seller shall not be paid for work performed or costs incurred after receipt of notice of termination, or for costs incurred by Seller's suppliers that Seller reasonably could have avoided. Wilma-LabGlass may terminate the Purchase Order or any part hereof for cause if Seller defaults, fails to comply with any terms and conditions of the Purchase Order, becomes insolvent or files for bankruptcy protection. Late delivery of goods that are defective or do not conform to the Purchase Order or performance of services that fail to meet commercially reasonable standards shall, without limitation, be causes allowing Wilma-LabGlass to terminate the Purchase Order for cause. In this event, Wilma-LabGlass will not be liable to Seller for any amounts; but Seller shall be liable to Wilma-LabGlass for all losses, damages, and expenses, including costs or cover, resulting from the default that caused the termination.

**Confidential Information:** Any information, conveyed to Seller by Wilma-LabGlass, either orally or in writing, in whatever medium, shall be considered Wilma-LabGlass Confidential Information. Seller shall not disclose Wilma-LabGlass Confidential Information to any third party or use any Wilma-LabGlass Confidential Information, without the consent of Wilma-LabGlass, except for the express purposes of this Purchase Order.

**Delivery:** Time is of the essence of the Purchase Order. If delivery of goods or services is not complete within the time specified, Wilma-LabGlass may, without liability and in addition to its other rights and remedies, terminate the Purchase Order, by notice effective when received by Seller, as to goods not yet delivered or services not yet rendered. Wilma-LabGlass may purchase substitute goods or services elsewhere and charge Seller for any additional expense incurred. Acceptance of any part of the Purchase Order shall not bind Wilma-LabGlass to accept any future shipments nor deprive it of the right to return goods already accepted.

**Force Majeure:** Neither party shall be liable for any delays or non-performance of the Purchase Order arising from civil disorders, act of war, strikes, or other unforeseeable or similar catastrophes including, but not limited to severe weather or other acts of God.

**Warranties:** Seller expressly warrants all goods provided hereunder will conform to applicable plans, and specifications, (as delineated in the Purchase Order) and will be merchantable, of good quality and workmanship and materials, and free from defect, claim, encumbrance or lien, and shall be suitable for the particular purpose intended by Wilma-LabGlass. Services shall be performed to the highest commercial standards. This express and implied warranty shall not be waived by reason of the acceptance of the goods or payment therefore by Wilma-LabGlass.

**Compliance:** In performing its obligations hereunder Seller shall comply with all applicable federal, state, municipal, or local laws, rules, regulations, orders, decisions or permits of any relevant jurisdiction, including Executive Orders relating to matters including, but not limited to employment, safety, health, environmental standards and requirements, non-discrimination, equal employment opportunity, import/export and privacy protection. Such laws include, but are not limited to the Occupational Safety and Health Act, the Fair Labor Standards Act, and the Food and Drug Cosmetic Act.

**Risk of Loss:** Seller assumes all risk of loss of or damage to all goods ordered and all work in progress, materials, and other items related to this Purchase Order until the same are finally accepted by Wilmad-LabGlass. Seller also assumes all risk of loss of or damage to any goods, work in progress, materials, and other items rejected by Wilmad-LabGlass until the same are received by Seller or accepted by Wilmad-LabGlass.

**Drawings:** If a drawing is specified, no deviation from such drawing is allowed without written approval.

**Inspection:** Payment for goods or services provided under the Purchase Order shall not constitute acceptance thereof. Wilmad-LabGlass may inspect and test such goods or services and reject any or all items that are, in Wilmad-LabGlass' sole judgment, nonconforming. Goods rejected or supplies in excess of quantities ordered may be returned to Seller at its expense. Failure by Wilmad-LabGlass to inspect and test the goods or services shall not relieve Seller of responsibility.

**Hold Harmless:** Seller shall defend and hold harmless Wilmad-LabGlass, its directors, overseers, officers, agents and employees against and from any and all claims, liabilities, losses, damages, expenses, and legal fees whatsoever, without limitation, arising in connection with any goods or services provided hereunder or from any act, omission, operation, product or service of Seller, its employees, agents, suppliers, and subcontractors.

**Insurance:** Seller shall maintain adequate insurance in any and all forms necessary to protect both Seller and Wilmad-LabGlass against all liabilities, losses, damages, claims, settlements, expenses, and legal fees arising out of or resulting from performance of this agreement.

**Notice:** For vendors providing chemicals, "Universal Labeling" is required in accordance with N.J.A.C. 8:59-5. All chemical containers at our New Jersey facilities require labels bearing the chemical name, CAS # of the five most predominant substances and any additional hazardous substances (if not in the top five) present above 1%. All MSDS documentation must contain this information as required in accordance with applicable regulations. Please provide copies of the Material Safety Data Sheets with each original order and annually thereafter. The MSDS documents are required for compliance with OSHA Hazard Communication Standard.

**Limitations:** In no event shall Wilmad-LabGlass be liable for any incidental, indirect, special, consequential or punitive damages even if Wilmad-LabGlass knew or should have known of the possibility of such damages. Wilmad-LabGlass' liability on any claim for loss, damage or expense arising in connection with this agreement shall not exceed the amount of the Purchase Order which gives rise to the claim. Any action caused by any alleged breach of this agreement by Wilmad-LabGlass must be commenced within one year after the cause of action has accrued.

**Indemnification-Patents/Copyright:** The Seller agree to indemnify Wilmad-LabGlass and to hold Wilmad-LabGlass harmless from the against all claims, liability, loss, damage, and expenses including legal fees, arising from or due to any actual or claimed trademark, patent, or copyright infringement and any litigation based thereon, with respect to any part of the goods and work covered by the Purchase Order. The Seller shall defend any such litigation brought against Wilmad-LabGlass. The Seller's obligations hereunder shall survive acceptance of the goods and payment therefor by Wilmad-LabGlass. All services and goods provided hereunder are "works made for hire" and Wilmad-LabGlass shall retain sole and exclusive ownership of any intellectual property related to this Purchase Order.

**Independent Contractor:** The Seller and Buyer are independent contractors. Nothing in this Purchase Order shall be deemed to create a partnership, joint venture, franchise, employment, or agency relationship between the parties. Neither party shall have the power or authority to bind or obligate the other party.

**Use of the Name:** The Seller shall not use the name of Wilmad-LabGlass or of any Wilmad-LabGlass employee, or any Wilmad-LabGlass trademark, or other proprietary information, in its sales promotion, advertising, or any other publication without Wilmad-LabGlass' prior written consent.

**Assignment:** No part of the Purchase Order may be assigned, transferred, or subcontracted by Seller without Wilmad-LabGlass' prior written consent.

**Non-Waiver:** Wilmad-LabGlass' failure to insist on performance of the terms and conditions herein or to exercise any right or remedy shall not be deemed a waiver of any other right hereunder.

**Pricing:** Unless Wilmad-LabGlass is notified within ten days of the date of this order, the prices shown herein will be effective for the entire order. This order must not be filled at a higher price than last quoted or changed without prior approval.

**Severability:** If any part of this agreement is found to be illegal or unenforceable, that part shall be severed from the contract and the rest of the agreement shall be enforceable as written.

**Invoicing:** All invoices shall be submitted to Wilmad-LabGlass either electronically, Attention: ed.makel@spindustries.com or send paper invoices to Wilmad-LabGlass, 1172 North West Blvd., Vineland, NJ 08360 USA, Attn: Accounts Payable. Payment will be made by Wilmad-LabGlass within forty-five (45) days of receipt of invoice.

**Governing Law:** This agreement shall be construed and enforced in accordance with the laws of the State of New Jersey.

**Entire Agreement:** This Purchase Order, including any attachments or documents incorporated by reference constitutes the entire agreement between Wilmad-LabGlass and Seller and supersedes all previous negotiations, communications, representations, either oral or in writing, between the parties.